

**Palos Verdes Beach and Athletic Club  
Board of Directors Meeting Minutes  
March 9, 2020**

The meeting was called to order at 7:00 pm in the Club room.

**Directors present:**

Craig Brothers, President  
Tim Good, Vice President  
Vicki Leach-Gomez, Secretary  
Fred Marotta, Treasurer  
Lew Lawrence  
Rob Campbell  
Tim Baptist  
Wade Welch

**Others Present:**

Chris Manos, Club Director  
Richard Govenar, Financial Consultant

**Excused Absent:**

John Franklin

**President's Report:**

The concession agreement was discussed. The comments Rob received from the city's attorney were reviewed with the Board. Craig suggested a meeting with the city attorney and liaison committee to further discuss the comments.

Tim Baptist inquired as to the process of electing the Nominating Committee and the voting process for the new Board. Chris referenced 4.6A of the Bylaws which sets forth procedures for Board election of nominating committee members. It was noted that the current nominating committee had not been elected by the current board. It was discussed next year's nominating committee should be solidified by January 2021.

**Director's Report:**

Chris sold two memberships this month and another sale is pending for a total of thirteen sales this fiscal year. There are approximately 245 on the waiting list.

Chris explained the precautions the PVBAC is taking against the Coronavirus (COVID-19) and that these precautions are posted on the bulletin board. Cleaning of all the exercise equipment has quadrupled since the outbreak. Chris has been in close contact with local physicians for guidance. Chris encourages members to be mindful if not feeling well, please stay home, rest and hydrate. Chris will update our members with any future decisions that will be made to protect our members and guests. Tim Good suggested an email be sent to members too

Chris had discussions with the Malaga Cove Market on improving and expanding their menu for the summer. It was also agreed in the meeting that PVBAC would no longer subsidize them in operating the concession stand.

Chris explained bios and ballots will be sent out this month, votes will be tabulated by April 13, and the new board will be announced at the next Board meeting scheduled for April 15, 2020.

**Finance Report:**

Richard distributed the Financial Statement Audit for the years ended June 30, 2018 and 2019 as prepared by WNDE, an independent CPA.

Richard also distributed the January 2020 financial statement.

Revenue exceeded budget by roughly \$6,000.00, mostly due to swim lessons. Actual guest fees were also higher than budget.

Year to date profit was budgeted at \$16,000 yet actual was \$80,000.00.

Richard explained minimum wage increased to \$13.00 per hour in January.

**Other Business:**

Lew presented banner costs for advertising at both local Little League fields. It was decided not to invest in the banners.

The next Board Meeting is scheduled for 7:00pm Wednesday April 15, 2020. This will be the Annual Board Meeting for outgoing and incoming board members. Meeting adjourned at 8:50 pm. Minutes respectfully submitted by Vicki Leach-Gomez.